

**MINUTES OF THE
CRANBURY TOWNSHIP
BOARD OF HEALTH MEETING
April 7, 2008**

TIME AND PLACE OF MEETING

The April meeting of the Cranbury Township Board of Health was held in Town Hall on April 7, 2008, at 7:00 p.m.

CALL TO ORDER

With a quorum present, Dr. Daniel Notterman, Vice-Chairman of the Cranbury Township Board of Health, called the meeting to order and Kristen H. Hamilton acted as Recording Secretary of the meeting. Chairwoman Coyle took over as Chair of the meeting at 7:15 p.m.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on January 7, 2008, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Cheryl Coyle, Chairwoman (arrived 7:15 p.m.), John Jackson, Dr. Daniel Notterman, Dr. Mort Shakun and Beverly Gerberich.

NON-MEMBERS IN ATTENDANCE

Michael Butler, Esquire, substituting for Kevin Van Hise, Esquire, Board Attorney, and Jim Longo of the Middlesex County Public Health Department.

MINUTES

The March minutes were unanimously approved as amended; motion by Dr. Notterman; seconded by Mr. Jackson.

PUBLIC HEALTH AND ENVIRONMENTAL REPORTS

The Environmental Reports were provided for the months of February and March 2008.

Jim Longo reviewed the substance of the Health Report for the Board.

Mr. Longo informed the Board that the Health Department requested an inventory of all meats in stock at Cranbury School and received a list from the Food Service Director.

Mr. Longo advised he attended O.S.H.A. Awareness Training on March 4, 2008.

OLD BUSINESS

Water Quality of Cranbury Brook – The Secretary advised that the Environmental Commission has not conducted any recent water tests at Brainerd Lake.

The Board opined that the water should be tested in May prior to the Fishing Derby scheduled for June. Standard testing should be done for, including, but not limited to, nitrates, BOD, phosphates and fecal coliform.

Rabies Protocol – Cat Licenses – Mr. Butler provided copies of Ordinances from other municipalities for the Board's review. Chairwoman Coyle advised that she spoke with Christine

Smeltzer, Township Administrator, regarding the possibility of implementing licensing for cats and was advised that the Township has previously addressed this issue. Chairwoman Coyle will contact Pari Stave, the Township Committee Board of Health Liaison. Dr. Notterman stressed the fact that the Township Committee needs to be well informed of the ramifications of not licensing cats.

Dog Census – Mr. Longo advised that there was almost full compliance from residents in connection with the dog summonses. Out of the total summonses issued, only three residents were charged with failure to appear in court.

Needs Assessment – Christine Smeltzer, Township Administrator, provided a Memorandum to the Board advising that the First Aid Squad receives \$70,000.00 annually from the Township. The Board opined that the First Aid Squad should be required to do some type of reporting, mainly for the purpose of being able to plan for growth. Chairwoman Coyle will contact Pari Stave for recommendations on how to get information from the First Aid Squad.

Senior Center Health Screenings – Dr. Robyn Notterman is available on May 30, 2008, at 1:00 p.m. to conduct dermatologist and skin screenings. A privacy screen will need to be provided as well as a nurse to help.

AED Equipment in Public Places – Dr. Shakun reported that Four Seasons and the Cranbury Presbyterian Church have AED equipment, but the Cranbury Methodist Church does not. Dr. Shakun will contact St. David's Episcopal Church and the Chimmaya Mission to inquire if they have AED equipment.

Mrs. Gerberich spoke to the Mayor, who advised that the Township Committee should purchase AED equipment for Town Hall and the Friends of the Library should be asked to purchase equipment for the Library. Training on the equipment would need to be provided and someone would have to be responsible for the apparatus and testing. Mrs. Gerberich suggested that training be held in conjunction with the training held at Cranbury School run by CentraState. She will get information and also contact the Friends of the Library.

NEW BUSINESS

Rabies Clinic – April 12, 2008 – Mr. Jackson and the Secretary, Kristen Hamilton, will be present at the clinic. The Secretary will notice the newspaper and also contact Dr. Young's office to confirm his schedule.

DISCUSSION

In Christine Smeltzer's Memorandum of April 7, 2008, she confirmed that Dr. Lupovici will not administer the necessary vaccinations to the Animal Control Officer, Jerry Thorne. Dr. Notterman advised that he spoke to Robert Wood Johnson University Hospital, who informed him that Dr. Weinstein will provide the necessary vaccinations for approximately \$800.00. Jerry Thorne needs to be advised that he can get his vaccinations from Dr. Weinstein.

It was opined that if Dr. Lupovici will not adequately vaccinate the Township employees, maybe the Township should contract with a different physician who can perform all of the necessary vaccinations.

Dr. Notterman suggested that a matrix be developed with information on who should be vaccinated with what. An expert, possibly Dr. Coumbis, should be asked for recommendations. The Secretary will obtain a list of all Township employees and their positions, a list of medical plans available to Township employees and what they cover, and inquire if the Police Department has the same medical plans as other Township employees.

Christine Smeltzer provided a copy of the Inter-Local Agreement for Health Services with Middlesex County for 2008 and 2009. The Board will discuss same at its May meeting.

A letter was received from Ria Brij, a student from Princeton High School, requesting information on sanitary inspections of Cranbury restaurants for a school project. Mr. Longo will respond to Ms. Brij's inquiry.

Mrs. Gerberich asked if the Township has a Pandemic Plan in place. Information will be obtained on the County's plan and discussed at the May meeting.

ADJOURNMENT OF MEETING

There being no further business, the meeting was thereupon adjourned at 8:20 p.m.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of 3 pages, constitutes a true and correct copy of the minutes of the monthly meeting held on April 7, 2008.

IN WITNESS WHEREOF, I have hereunto subscribed my name this _____ day of _____, 2008.

Kristen H. Hamilton, Secretary