

MINUTES OF THE CRANBURY TOWNSHIP
BOARD OF HEALTH MEETING
December 4, 2007

Time and Place of Meeting: The December monthly meeting was held in the Senior Center at Cranbury Town Hall on December 4, 2007 at 7:00 p.m.

Members In Attendance: Cheryl Coyle, Chairwoman; Dr. John Coumbis, Board member; Dr. Daniel Notterman, Board Member; Dr. Mort Shakun, Board Member.

Non-Members In Attendance: Kevin Van Hise, Esq., Board Attorney; Jim Longo, Middlesex County Public Health Department

Call to Order: With a quorum present, Chairwoman Coyle called the meeting to order at 7:09 p.m. and stated that adequate notice of the meeting's date, time and place had been provided to the public pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) by mailing to the media, posting on the Township bulletin board and filing with the Town Clerk.

First order of business: November Meeting Minutes

The November minutes were unanimously approved as distributed; motion by Dr. Notterman, second by Dr. Coumbis.

Second order of business: Public Health and Environmental Reports

The Board members received the Environmental Reports for the months of September, October, and November of 2007.

Jim Longo reviewed the substance of the Health Report for the Board.

RSS Exercise: Jim stated that the debriefing for the county RSS exercise, was scheduled for December 13. He will report on the meeting at the January BOH meeting.

Flu Clinic: Jim reported that 227 persons were inoculated at the county flu clinic held in Cranbury on October 29, 2007. Of these persons, 145 were Cranbury residents.

2008 Rabies Clinics: The 2008 rabies clinics will be held on April 12 and October 18.

Third order of business: Old Business

Rabies Protocol: Mr. Van Hise reported that the rabies protocol was e-mailed to Captain Kahler at the Cranbury police department to get their comments and recommendations for implementation. The board had a discussion as to how the protocol should be assimilated into the standard operating procedures at the police department. Specifically the board wanted to make sure that the police dispatch would be able to concisely and effectively convey
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appropriate information to callers with concerns regarding potentially rabid animals. Mr. Van Hise will draft a memo to address these issues and Dr. Notterman will review the substance of the document.

Dog Census: Mr. Longo reported that 28 letters were sent to owners of non-licensed dogs prior to the rabies clinic. To date, three registrations have been received. The board agreed that owners would be given to January to respond. At that time a second and final notice would be sent to owners giving them 15 days to respond. Late fees will be assessed. Subsequent follow-up with non-licensed owners would involve issuance of a summons as necessary.

Needs Assessment: Dr. Notterman suggested that Mr. Van Hise follow up with Doug Campbell at RWJ to ascertain what information would be available as part of public records that would help the board determine the important health issues for Cranbury residents.

Annual Report: Mr. Van Hise will review the 2007 minutes and draft an annual report for the Board of Health's review.

Fourth order of business: New Business

ACO: Chairwoman Coyle will extend an invitation to Jerry Thorne to attend BOH meetings.

Blood Pressure Request: Chairwoman Coyle received a request for a blood pressure screening at the Cranbury Senior Center. Dr. Notterman suggested that in addition, a skin screening and information on weight and BMI would also be beneficial for this group. He noted that he could both arrange for the presence of medical practitioners and participate in these screenings. Other possible topics that may be beneficial include navigating the healthcare system and the management of catastrophic disease.

Fifth order of business: Public Forum:

Adjournment: There being no further business before the Board, Chairwoman Coyle stated that she would entertain a motion to adjourn. The motion was made by Dr. Notterman and seconded by Dr. Shakun. The vote was unanimous in favor of adjournment and the meeting was concluded at 8:20 p.m.

Certification: I, the undersigned, do hereby certify that I am the duly appointed Secretary of the Cranbury Township Board of Health and that this document, consisting of 2 pages, constitutes a true and correct copy of the minutes of the monthly meeting held on December 4, 2007.

IN WITNESS WHEREOF, I have hereunto subscribed my name this
day of _____, 2007.
Board Chair