

**MINUTES OF THE
CRANBURY TOWNSHIP
BOARD OF HEALTH MEETING
December 7, 2009**

TIME AND PLACE OF MEETING

The December meeting of the Cranbury Township Board of Health was held in Town Hall on December 7, 2009, at 7:00 p.m.

CALL TO ORDER

With a quorum present, Cheryl Coyle, Vice-Chair of the Cranbury Township Board of Health, called the meeting to order and Kristen H. Hamilton acted as Recording Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 1, 2008, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Cheryl Coyle, Beverly Gerberich and Mary Lou Young.

NON-MEMBERS IN ATTENDANCE

Kevin Van Hise, Esquire, Board Attorney and Jessica Smit of the Middlesex County Health Department.

MINUTES

The November minutes were unanimously approved; motion by Ms. Gerberich; seconded by Ms. Young.

PUBLIC HEALTH AND ENVIRONMENTAL REPORTS

Jessica Smit advised that her County car was towed due to mechanical problems and the October Environmental Report and November Health Report were in the vehicle. She will email the reports to the Secretary tomorrow, who will forward same to the Board.

Ms. Smit reviewed the substance of the November Health Report for the Board. She has spent a lot of time in the past month on H1N1 activities. The dog bite case went to Court. The owners have gotten rid of the dog and paid the veterinarian bills for the injured dog. Due to the owner's actions, Ms. Smit suggested they only be required to pay Court costs.

OLD BUSINESS

H1N1 Influenza Update – The clinic at Cranbury School was held on November 10, 2009. The follow-up clinic for children requiring the second booster and for those children who did not receive the vaccine when it was initially offered, will be held on December 8th.

Dog Census – Ms. Smit advised that a second letter has been sent to those people listed on the dog census who did not obtain dog licenses. Ms. Smit will follow-up with the Township Clerk to see how many people have complied.

NEW BUSINESS

Possible Protocol Development to Handle Reports of Animal Incidents – A reporting protocol should be set in place. This is something the Board of Health should work on in 2010.

CLOSED SESSION

On motion by Ms. Coyle, seconded by Ms. Young and unanimously carried, the meeting went into Closed Session:

Ayes:	(Coyle	Abstain:	None
	(Gerberich	Absent:	(Jackson
	(Young		(Notterman

Nays: (None

RESOLUTION #2009-03

BOARD OF HEALTH OF THE TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Board of Health of the Township of Cranbury, in the County of Middlesex, State of New Jersey, as follows:

The meeting of the Board of Health shall be closed to the public. The general nature of the subject to be discussed in this session is as follows:

- N.J.S.A. 10:4-12b(7) (Attorney-Client Communications Regarding Contract Negotiations): "Discussion falling within the attorney-client privilege regarding contract negotiations in which the Board of Health is, or may become a party."

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

Date: December 7, 2009

On motion by Ms. Gerberich, seconded by Ms. Young and unanimously carried, the meeting returned to Open Session:

Ayes:	(Coyle	Abstain:	None
	(Gerberich	Absent:	(Jackson
	(Young		(Notterman

Nays: (None

DISCUSSION

The Secretary will contact Dr. Young and Dr. Lupovici to confirm that they accept reappointment as Township veterinarian and Township physician respectively.

ADJOURNMENT OF MEETING

There being no further business, the meeting was thereupon adjourned at 8:20 p.m.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of 3 pages, constitutes a true and correct copy of the minutes of the monthly meeting held on December 7, 2009.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 4th day of January, 2010.

Kristen H. Hamilton, Secretary