

**MINUTES OF THE  
CRANBURY TOWNSHIP  
BOARD OF HEALTH MEETING  
November 2, 2009**

**TIME AND PLACE OF MEETING**

The November meeting of the Cranbury Township Board of Health was held in Town Hall on November 2, 2009, at 7:00 p.m.

**CALL TO ORDER**

With a quorum present, Daniel Notterman, Chairman of the Cranbury Township Board of Health, called the meeting to order and Kristen H. Hamilton acted as Recording Secretary of the meeting.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 1, 2008, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Dr. Daniel Notterman, John Jackson, Beverly Gerberich and Mary Lou Young.

**NON-MEMBERS IN ATTENDANCE**

Kevin Van Hise, Esquire, Board Attorney and Jessica Smit of the Middlesex County Health Department.

**MINUTES**

The October minutes were unanimously approved; motion by Mr. Jackson; seconded by Ms. Gerberich.

**PUBLIC HEALTH AND ENVIRONMENTAL REPORTS**

The Environmental Report was provided for the month of September 2009. It was noted that the August 2009 Environmental Report was never received. Ms. Smit will make sure the Board receives a copy.

Ms. Smit reviewed the substance of the September and October Health Reports for the Board. It was noted that a flu clinic was held on November 13, 2009. Dr. Notterman advised that the Center for Disease Control recommends that the vaccination be given as early in the influenza season as possible and feels the County should schedule the clinics earlier in the year. It was noted that only fifty (50) doses of the vaccine were available at the clinic. Ms. Smit explained that the clinics scheduled after a shortage of the vaccine was discovered only received limited doses. Dr. Notterman recommended that the County revise its scheduling rotation so that the municipalities scheduled later one year, be scheduled earlier the next year.

The Board discussed the dog bite, which occurred at 42 North Main Street on October 29, 2009. It was brought to the Board's attention that the same dog was involved in a similar incident in 2008, which the Board never received notice of. A

procedure must be established so the Board of Health is made aware of dog bites. Ms. Smit will contact Chief Kahler to request that the Board of Health receive copies of all police reports involving dog bites. It was noted that State law requires the Animal Control Officer to issue summonses for potentially dangerous dogs. Mr. Jackson will speak with Jerry Thorne, Cranbury's Animal Control Officer, regarding options in issuing any summons. Mr. Van Hise will speak with Christine Smeltzer, Township Administrator, regarding this incident.

## **OLD BUSINESS**

AED Equipment Inspections – Ms. Gerberich prepared an inspection list, which was forwarded to Christine Smeltzer. The Secretary will inquire who will conduct the inspections and advise that the Board of Health would like quarterly reports.

H1N1 Influenza Update – Dr. Notterman advised that he has had numerous meetings with John Haney, Cranbury School Superintendent, and Chief Kahler regarding plans to vaccinate students at Cranbury School against the H1N1 virus. The clinic will be held on November 10, 2009, at the school, with outside contractors administering the vaccine. Dr. Notterman will be giving a presentation on the H1N1 virus to the Township Committee on November 9, 2009. Dr. Notterman asked the record reflect that Mr. Haney and Chief Kahler be commended for their tireless efforts in facilitating the clinic.

Rabies Clinic – The Rabies Clinic was held on October 17, 2009. A total of 52 animals were vaccinated; 37 dogs and 15 cats. Monica Ransegnola, an 8<sup>th</sup> grader at Cranbury School, volunteered at the clinic to earn community service hours toward her Girl Scout Bronze Aware. The secretary will prepare a thank you letter to be signed by Dr. Notterman and Mayor Stave.

Dog Census – Ms. Smit advised that letters have been sent to those people listed on the dog census who did not obtain dog licenses. Another letter will be sent before summonses are issued.

## **NEW BUSINESS**

2010 Meeting Dates – The Board of Health will continue to meet on the first Monday of the month at 7:00 p.m., with no meeting in August.

## **DISCUSSION**

A letter was received from the Township Clerk advising that Dr. Notterman and Ms. Coyle's terms on the Board are expiring at the end of 2009. Dr. Notterman agreed to accept another term and he will contact Ms. Coyle to inquire whether or not she wishes to be reappointed.

Copies of the dog and cat license forms were provided for the Board's review. Mr. Van Hise will email Jean Golisano, Deputy Clerk, with language to be included on the cat license form for those owners who qualify for Farmland Assessment.

**ADJOURNMENT OF MEETING**

There being no further business, the meeting was thereupon adjourned at 8:10 p.m.

**CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of 3 pages, constitutes a true and correct copy of the minutes of the monthly meeting held on November 2, 2009.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 7<sup>th</sup> day of December, 2009.

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Kristen H. Hamilton, Secretary