

MINUTES OF THE CRANBURY TOWNSHIP
BOARD OF HEALTH MEETING
October 2, 2007

Time and Place of Meeting: The October monthly meeting was held in the Senior Community Center at Cranbury Town Hall on October 2, 2007 at 7:00 pm

Members In Attendance: Cheryl Coyle, Chairwoman; Dr. Mort Shakun, Board Member; Dr. Daniel Notterman, Board Member.

Non-Members In Attendance: Kevin Van Hise, Esq., Board Attorney; Jim Longo, Middlesex County Public Health Department.

Call to Order: With a quorum present, Chairwoman Coyle called the meeting to order at 7:06 p.m. and stated that adequate notice of the meeting's date, time and place had been provided to the public pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) by mailing to the media, posting on the Township bulletin board and filing with the Town Clerk.

First order of business: September Meeting Minutes

The October minutes were unanimously approved as amended; motion by Dr. Notterman, second by Dr. Shakun. Kevin Van Hise recommended that both the Board Secretary and Chairwoman sign the July minutes and that going forward Chairwoman Coyle sign the minutes that she recorded and typed.

Second order of business: Public Health and Environmental Reports

The Board members received the monthly Health Department Report for September 2007. Sharon Martens was not in attendance and an Environmental Report was not available for September. Jim Longo reviewed the substance of the health report for the Board. Eight persons attended the Food Handlers Course held in Cranbury on September 6, 2007. Personnel from the Elms were not present but will attend the upcoming course in Monroe. The Residence Inn pool and spa were Conditionally Satisfactory because of missing signage. An Air Pollution Control Program report was also distributed and discussed by Mr. Longo.

Third order of business: Old Business

Rabies Protocol: Dr. Coumbis was not in attendance. Revisions to the current draft based on comments received at the September meeting will be discussed at the November meeting.

Dog Census: Christine Smeltzer notified the board that the census of unlicensed dogs is not being correlated with those animals that obtained rabies shots or those that will obtain a license the following year. A motion was made by Dr. Notterman and seconded by Dr. Shakun to contact owners of unlicensed dogs and notify them of the upcoming rabies clinic. The motion unanimously carried.

Rabies Clinic: The clinic will be held on October 20, 2007. Mr. Longo said that a courier would deliver the vaccine to Town Hall. Chairwoman Coyle said that she would be responsible for bringing the vaccine to the clinic and asked for volunteers to man the clinic that day. A motion was made by Chairwoman Coyle and seconded by Dr. Notterman to provide a means to register dogs at the rabies clinic. The motion unanimously carried.

Hepatitis Vaccine: Christine Smeltzer notified the board that the hepatitis vaccine invoice for the First Aid Squad would be directed to the township. She also noted that the First Aid Squad and the Fire Company are covered by the Joint Insurance Fund for Workers Compensation Insurance.

Fourth order of business: New Business

NJ Hospital Performance Report: The board previewed the report and decided to post the availability of the report on the township Board of Health website and provide a link to the Department of Health and Human Services website (www.nj.gov/hpr).

Biennial Certification for Service Station NO 985: The report was reviewed with no cause for further action.

Animal Control Officer: The ACO has obtained rabies shots in the past. These vaccinations are now out of date. Jerry asked for a recommendation as to how to obtain a new vaccination. Dr. Notterman

suggested that Jerry start with his primary care physician and if he was not helpful to re-approach the board.

Next meeting : The next meeting is scheduled for November 6, 2007.

Adjournment: There being no further business before the Board, Chairwoman Coyle stated that she would entertain a motion to adjourn. The motion was made by Dr. Shakun and seconded by Dr. Notterman. The vote was unanimous in favor of adjournment and the meeting was concluded at 7:41 p.m.

Certification: I, the undersigned, do hereby certify that I am Chairwoman of the Cranbury Township Board of Health and that this document, consisting of 3 pages, constitutes a true and correct copy of the minutes of the monthly meeting held on October 2, 2007.

IN WITNESS WHEREOF, I have hereunto subscribed my name this
day of _____, 2007.

Board Chairwoman